

Mayor Nolan offered the following Resolution and moved on its appointment:

**R-11-226**  
**RESOLUTION APPOINTING**  
**TEMPORARY**  
**PART-TIME CASHIER, TYPIST**

**WHEREAS**, the Borough has a vacancy due to the recent resignation of Allison Worthington and the Borough is in need of a part-time cashier/typist in the Main Office at Borough Hall; and

**WHEREAS**, it is the recommendation of the Borough Administrator that **Donna Conrad** be appointed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor & Council of the Borough of Highlands that **Donna Conrad** is hereby appointed temporarily as a part-time Cashier/Typist for the Borough of Highlands.

**BE IT FURTHER RESOLVED** that said appointment will be compensated at an hourly rate of \$15.00 per hour for four and one half (4 1/2) hours per day Monday through Friday effective December 5, 2011 to February 29, 2012.

Seconded by Ms. Kane and adopted on the following roll call vote:

**ROLL CALL:**

**AYES:** Mr. Redmond, Mr. Francy, Ms. Kane, Mayor Nolan

**NAYES:** None

**ABSENT:** Mr. O'Neil

**ABSTAIN:** None

**DATE:** December 7, 2011

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**CAROLYN CUMMINS, BOROUGH CLERK**

I hereby certify this to be a true copy of Resolution R-11-226 adopted by the Governing Body of the Borough of Highlands on December 7, 2011.

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**BOROUGH CLERK/DEPUTY CLERK**